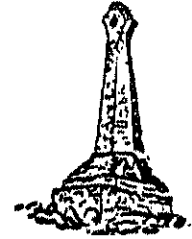




Carn Brea Parish Council

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Minutes of the Neighbourhood Plan Working Party meeting held at
Treloweth Community Hall, Pool, Carn Brea on Thursday 22nd February 2018 at 10:00am.

PRESENT: Councillor R. Drew (Chairman), C. Jordan, R. Hendry, N. Miles, M. Moyle, Mrs. R. Shepherd and P. Sheppard

18/02/NP/1 APOLOGIES FOR ABSENCE. Cllr. A. Blakeway (Ill Health) Cllr. MacDonald (Work)

18/02/NP/2 WELCOME AND FIRE PROCEDURES.

Councillor Drew welcomed everyone to the meeting. The Fire procedures were explained.

18/02/NP/3 MEMBERS TO DECLARE PECUNIARY AND NON PECUNIARY INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA.

There were no pecuniary and non pecuniary interests declared.

18/02/NP/4 TO CONSIDER ANY WRITTEN APPLICATION FOR DISPENSATION ON ITEMS ON THE AGENDA.

There were no written applications for dispensation.

18/02/NP/5 TO RECEIVE AND APPROVE THE MINUTES OF THE NEIGHBOURHOOD PLAN WORKING PARTY HELD ON 8TH FEBRUARY 2018

Resolved: that the minutes of the neighbourhood plan working party held on 8TH February 2018 are approved and duly signed by the Chairman.

Proposed: Cllr. C. Jordan **Seconded:** Cllr. R. Hendry

18/02/NP/6 TO CONSIDER THE MINUTES AND RECEIVE REPORTS ON MATTERS ARISING.

A response from the Public Space Officer was supplied to the meeting.
It was agreed to invite the Public Space Officer to an appropriate meeting identified by Cllr. Drew and the Acting Clerk.

The meeting was informed that display boards have been collected and that the poster advertising public events had been sent to all notice boards and the website.
Cllr. Jordan informed the meeting that he had arranged for the poster to be displayed on the community notice board of the Cornwall Voluntary Sector Forum.

The meeting was informed that letters had been sent to identified volunteers and Cllr. Blakeway has taken letters for community groups.

Cllr Drew updated the meeting on work being completed by Cllr. Blakeway regarding research into examples of where adopted Neighbourhood Plans have been used as material considerations. Cllr Miles informed the meeting that contact had been made with two Councils and he is awaiting a response.

18/02/NP/7 TO RECEIVE AN UPDATE ON DISTRIBUTING BUSINESS QUESTIONNAIRES AND LETTER

Business questionnaires and letter have been delivered to the Tolgus Ward, Pool Ward, Four Lanes and Barncoose Ward by Councillors Drew, Miles, Moyle, Jordan and Blakeway. Cllr. Moyle volunteered to deliver questionnaires and letter to the East Hill Ward by the end of the week.

The Chairman thanked all Councillors for delivering the questionnaires.

18/02/NP/8 TO DISCUSS ARRANGEMENTS FOR PUBLIC CONSULTATION

Councillors discussed availability for public consultation events. The Acting Clerk to contact Councillor MacDonald to receive an update on schedule of Councillor attendance for the event.

- Saturday 3rd March 2018 - Treloweth Hall will be open from 8:30am for setting up. The Acting Clerk to arrange refreshments for the day.
- Saturday 10th March 2018 - It was agreed to arrive at 9am to set up for the event.
- Friday 23rd March 2018 - It was agreed to arrive at 5pm to set up for the event and that the event will be attended by the Four Lanes Councillors and any others who wish to attend.
- Saturday 24th March 2018 - It was agreed to arrive at 10am to set up for the event and that the event will be attended by the Four Lanes Councillors.
- Saturday 7th April 2018 - It was agreed to arrive at 9:30 am to set up for the event and that Councillors Miles, Jordan and Sheppard would attend.

It was agreed that the Acting Clerk design a register to evidence the postcode and age range of those attending the event and to purchase refreshments.

It was agreed that reminder notifications be drafted by the Acting Clerk, to be hand delivered by volunteer Councillors to local homes before public events. It was agreed that 500 be printed for the Pool area, 300 for the Four Lanes Ward, 100 for Carnkie and 100 for Carn Brea Village.

18/02/NP/9 TO DISCUSS ARRANGEMENTS FOR THE NEXT MEETING

1st March 2018 at 10 am

8th March 2018 at 7pm

MEETING CLOSED AT 11.02am