



Carn Brea Parish Council

— Consel Plu Carn Bre —

STANDING FOR ELECTIONS

Make a difference and get involved!

About us

Carn Brea Parish Council operates at the most local level of Local Government. The Councillors work for the Parish in a voluntary capacity and are supported by a team of paid employees, headed by the Parish Clerk, Andrew-Moyle Browning.

The Parish of Carn Brea, also known as the electoral area of Illogan South, lies between Redruth Town and Camborne Town and is made up by the areas of Pool, East Hill, Illogan Highway, West Tolgus, Barncoose, Carn Brea Village, Piece, Carnkie, Tregajorran, Treskillard, Four Lanes, Pencoys and part of Brea.

The Council owns approximately 22 acres of land. This is made up of a park at Wheal Fortune, heath at Carn Brea Hill, St Euny Well and Treloweth Open Space.

Treloweth Community Hall in Moorfield Road contains the Council's offices. It is open to the public Monday to Friday from 9 am to 12 noon. The Hall is available for hire and bookings can be made via the Council Office.

Council Meetings

The Parish Council conducts its business through a committee system. All meetings start at 7 pm and the public are invited to attend.

The Full Council meets monthly on the third Thursday of the month, except in December in which it may be held earlier due to the Christmas break.

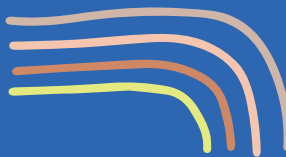
The Planning Committee meets monthly on the last Thursday of the month, except in December in which it may be held earlier due to the Christmas break.

Other Committees meet less frequently and these meetings are generally held on Thursday at 7pm. The public are invited to attend these meetings.

Meetings do not take place during August, with the exception of the Planning Committee.

Council Team Structure

The Council employs a small team, this includes the Clerk, Assistant Clerk, Administrative Assistant, Grounds person and Caretaker.



So what do
Councillors do?


Councillors make decisions that influence how the Council works. Councillors also help people get and access the services they need when they experience difficulties.


What can my
local council do?

The powers of a Parish Council are wide and various. The Council exists as the most localised form of government and is there to serve and represent the Parish and their residents and electors.

- Allotments
- Halls
- Open Spaces
- Traffic Calming
- Playing fields
- Special Projects
- County consultation
- Consultation on Planning
- Government consultation
- Forming local policy

These are just some of the areas where your Parish Council can act to improve the area.





Why would I want to be a Councillor?

People want to be a Councillor for many reasons, you may wish to speak on behalf of the local community or contribute your professional skills to help shape the future of your Parish.

The role of a Councillor can be varied, highly fulfilling, exciting, challenging, interesting and even frustrating at times. You will play a vital role in shaping and directing the effectiveness of local services for the benefit of local people and above all it is a chance to make a real difference in the place where you live by bringing your energy, passion, knowledge and hard-working attitude.

People want to be a Councillor for many reasons and you don't need any experience or special qualifications.

The role supports and helps you to gain lots of new skills, experience, knowledge and confidence.

Seeing your community change for the better, as a result of decisions you have helped to make, is something that can give you a sense of achievement.

Your Council is the voice and champion of the Parish.



As a Councillor, you will:

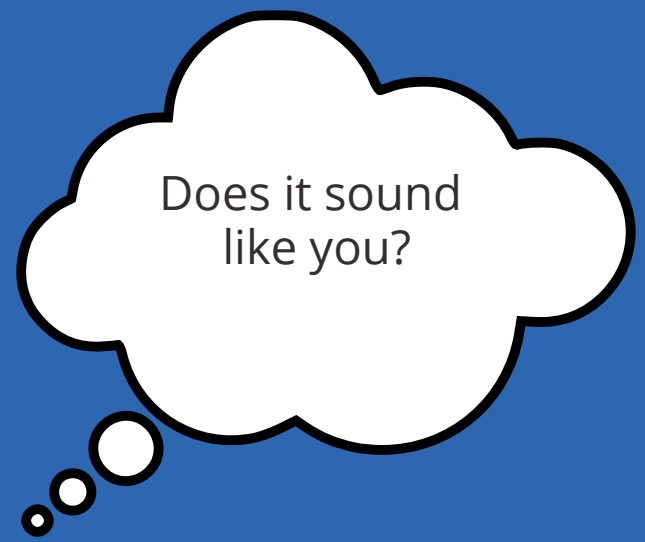
- Represent everyone in your area.
- Help resolve issues in your Ward and sort out problems for the people you represent.
- Hold the Council to account for their performance and the decisions they make.
- Help agree the budget for the Council and the level of tax.
- Help decide which services the Council will provide.
- Be honest, open and abide by accepted standards of public life.
- Work with the Parish Office who are there to support you in your role.
- Explain and justify Council decisions and policies.
- Be a public figure and have your contact details published as a point of contact.

Could you do it?

It is important that the Council represents a cross section of all the walks of life of our community and that Councillors have different levels of education, knowledge and experience. Using your own skills and experience will help your Council make a real difference to your Council and your community.

You can stand for election as an independent Councillor or as a representative of a political party, but you must be their duly authorised candidate. You will serve a four year term and will be required to attend at least one meeting per month.

- Involved in community life.
- Confident.
- Keen to help people and prepared to listen.
- Determined.
- Flexible.
- Practical.
- Well organised.
- Keen to see community initiatives succeed.
- Good at communicating and working with people.



Every Councillor approaches their role differently, but it does require a significant commitment.

How much time will it take?

The Parish Council usually meets once a month for the Full Council meeting and the meeting may last approximately two hours.

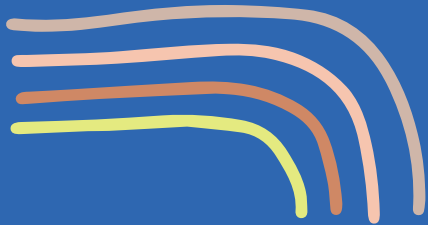
You are expected to attend meetings of the Full Council as a minimum, however you will be invited to all committee and working party meetings should you wish to attend. Membership of these committees are elected annually.

You may also wish to attend other scheduled meetings.

The Council will meet the cost of your approved training, travel and subsistence allowances for attending outside meetings. You may also claim expenses to cover mileage to cover authorised travel on behalf of the Council.



Do I get paid?



What training
will I receive?

You will be required to undertake Code of Conduct training and in addition, the Council has made it a requirement that Councillors undertake specific training for certain roles.

If you are elected Chairman or Vice Chairman of the Council or of a Committee, you are required to attend Chairmanship training.

As a Councillor you will be supported by the Clerk and Administrative team who will also support you in your role and will arrange any training identified to support you in your work.

Planning Committee:


All members of the Planning Committee will be required to undertake Planning training when made available.

Health & Safety and Finance Committee:

You will be required to undertake training relating to Financial matters such as the budgeting process and internal control measures.

Staffing Committee

You will be required to undertake relevant training relating to Employment Law and procedures such as how to deal with performance management and dealing with disciplinary and grievance matters.



Process

The process to stand for election is relatively easy, but it is important to follow the correct procedure to ensure that your candidacy is accepted. Parish Councillors are elected by the public and serve a four-year term of office.

Cornwall Council are responsible for the election process and further details will be available on their website once the notice of election has been called. The process is detailed in brief below:-

1

Publication of the Notice of Election: (14th March 2025)

Cornwall Council Elections' Office have all the papers you will need and will be able to give advice. The local council noticeboard will also contain the notices and timetable for your area, so keep an eye out locally for the information! Information will also be on the Councils website and on its Facebook page.

2

Getting the nomination forms:

You will need to contact Cornwall Council Elections Office to ask for the appropriate forms.

3

Completing the nomination forms: (By 2nd April 2025)

You will need to fill in all your personal details and those of the people nominating you. You and those nominating will be asked to fill in your Electoral Register number. You must get your form completed and signed by those nominating you.

4

Sending the nomination forms back:

It is imperative that you submit your forms in accordance with the Timetable of Proceedings. Failure to do so will render your application null void! Complete instructions will be available from Cornwall Council.



Eligibility



You must be a British subject, or citizen of the Commonwealth or the European Union; and on the 'relevant date' (i.e. the day on which you are nominated or if there is a poll the day of the election) 18 years of age or over; and additionally, able to meet one of the following qualifications set out below.

- a) Be registered as a local government elector for the parish.
- b) Have during the whole of the twelve months preceding the date of your election, occupied as owner or tenant, land or other premises in the parish.
- c) Your principal or only place of work during those twelve months has been in the parish.
- d) Have during the whole twelve months resided in the parish or within 3 miles of it.

A person is disqualified from being elected as a Local Councillors or being a member of a Local Council if they:

- a) Hold any paid office or employment of the local council (other than the office of Chairman) or of a joint committee on which the Council is represented.
- b) Are a person who has been adjudged bankrupt or has made a composition or arrangement with his/her creditors (but see below).
- c) Has within five years, before the day of election, or since their election, been convicted in the UK, Channel Islands or Isle of Man of any offences and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine.
- d) Is otherwise disqualified under Part III of representation of the People Act 1983 for corrupt illegal practices.

Eligibility Cont'd

The disqualification for bankruptcy ceases in the following circumstances: -

- I. If the bankruptcy is annulled on the grounds that either the person ought not to have been adjudged bankrupt or that their debts have been fully discharged;
- II. If the person is discharged with a certificate that the bankruptcy was caused by misfortune without misconduct on their part;
- III. If that person is discharged without such a certificate.

In I and II above, the disqualification ceases on the date of the annulment and discharge respectively. In III., it ceases on the expiry of five years from the date of discharge.

Election Timetable:

Publication of notice of elections:

Friday 14th March 2025

Closing date for submission of nomination papers:

4pm Wednesday 2nd April 2025

Polling Day:

1st May 2025

Following Election:

If you are elected to serve on the Council, the Clerk will contact you to make arrangements for you to receive your induction pack and also invite you to attend the Parish office to sign your Declaration of Acceptance of Office which can be done between Friday 2nd May and before the start of the first meeting of the Council.

The first meeting of the Council will be held on 15th May 25.

By signing the Declaration of Acceptance of Office, you are declaring that you take office and will fulfill the duties of it to the best of your judgement and ability. You will also agree to abide by the Council's Code of Conduct and adopted policies and promote the principles of high standards in public life.

The Code of Conduct and policies can be found on the Councils website.

Contact Details:



01209 313014



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