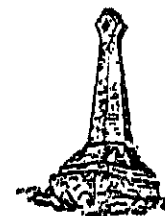




Carn Brea Parish Council

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Minutes of the Full Council meeting held at Treloweth Community Hall, on
Thursday 18th January 2018 at 7 p.m.

Present: Councillors. R. Drew (Chairman), M. Moyle (Vice Chairman), C.E.N. Bickford, A. Blakeway (from point mentioned), Mrs. D. Cousins, P. Cousins, R. Hendry, P. Holmes, C. Jordan, Miss. F. MacDonald, N. Miles, P. Sheppard and Mrs. J. Williams

Also Present: Cllr. D. Ekinsmyth

18/01/01 WELCOME AND FIRE PROCEDURES

Cllr. Drew welcomed councillors and members of the public. The fire procedure and exit strategy was explained.

18/01/02 APOLOGIES FOR ABSENCE

Cllr. Mrs. R. Shepherd and Mrs. B. Fielder (Ill Health)

**18/01/03 MEMBERS TO DECLARE PECUNIARY AND NON-PECUNIARY INTERESTS
(INCLUDING THE DETAIL THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA**

There were no pecuniary or non-pecuniary interests declared.

**TO CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATIONS ON ITEMS ON THE
AGENDA**

There were no written applications for dispensations.

18/01/04 PUBLIC PARTICIPATION

There were two members of the public present.

18/01/05 CONFIRMATION OF MINUTES

The minutes of the Full Council meeting held on 14th December 2017 were confirmed and duly signed by the Chairman.

Proposed: Cllr. P. Cousins **Seconded:** Cllr. C. Jordan

The minutes of the Annual Finance Meeting of the Full Council held on 11th January 2018 were confirmed and duly signed by the Chairman.

Proposed: Cllr. C. Jordan **Seconded:** Cllr. Mrs. J. Williams

18/01/06 CONSIDERATION OF REPORTS ON THE MINUTES

17/11/18 – Cllr. Drew informed the meeting that contact had been made with Camborne Town Council and a meeting date is still awaited.

A discussion regarding the submission of individual Councillors responses regarding the matter and a response from the Full Council ensued.

18/01/07

ACCOUNTS

To receive financial statements for the month of January 2018 and to present the January accounts for payments.

The accounts and finance reports for the month of January were presented.

Resolved: That the January 2018 accounts are paid.

Proposed: Cllr. M. Moyle

Seconded: Cllr. C. Jordan

To nominate a Councillor to check the invoices, cheques and Sage for the month of February 2018.

Cllr. Jordan was nominated to check the invoices, cheques and SAGE for the month of February 2018.

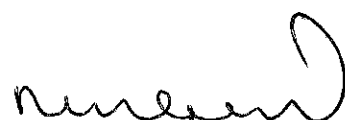
18/01/08

CORRESPONDENCE

The following correspondence was copied to all Councillors.

18/001	Heartlands	-	Thanks for grant received
18/002	Cornwall Council	-	Message from Councillor Edwina Hannaford
18/003	Cornwall Council	-	Council Tax Referendum Principles
18/004	Western Power	-	Annual Stakeholder Workshop
18/005	Pension Regulator	-	Minimum pension contributions <i>Cllr Drew informed meeting the matter would be added to agenda of the next Health, Safety, Staff and Finance committee.</i>
18/006	Cornwall Council	-	Devolution Bulletin
18/007	Cornwall Council	-	Special Bulletin
18/008	Cornwall Council	-	Road Traffic
18/009	Councillor Nigel Miles	-	Low-Carbon
18/010	Arts Council England	-	School Gallery Project
18/011	Cornwall ALC Ltd	-	December News
18/012	Local Resident	-	Dangerous Driving/Anti-social Behaviour in Tregajorran
18/013	Active Plus	-	Information regarding project
18/014	Local Resident	-	Traffic Calming
18/015	NHS Kernow	-	North Kerrier Reference Group
18/016	Brain Tumour Research	-	Support for Brain Tumour Research
18/017	Pageant master	-	Battle's Over – A Nations Tribute Press Release and LOGO
18/018	Strongbow Exploration	-	South Crofty Public Meeting
18/019	Cornwall Council	-	Adoption Notice
18/020	South West Councils	-	Newsletter
18/021	Cornwall Council	-	Communities and Devolution Newsletter

The meeting agreed to note correspondence received.



18/01/12 TO RECEIVE CORNWALL COUNCILLOR REPORTS

Cllr. D. Ekinsmyth – reported on two planning matters, the local boundary review and that he had attended meetings regarding the budget process for Cornwall Council.

Cllr. R. Hendry – Thanked everyone for their concern following the armed robbery. Reported on Bray Rise development, underground water tank at Trevarren Avenue and attended budget meetings at Cornwall Council.

18/01/13 TO RECEIVE AN UPDATE ON DEVOLUTION

A report informing the Council on the situation regarding Devolution and an updated list of land to be devolved was supplied to Councillors. A discussion ensued and the report was noted.

18/01/14 TO FILL VACANCIES ON COMMITTEES

Cllr. Mrs. J. Williams stood down from the Health, Safety, Staffing and Finance Committee. Cllr. C.E.N. Bickford was added to the Regeneration and Projects Committee.

18/01/15 TO RECEIVE A REPORT REGARDING NEIGHBOURHOOD PLANNING

Cllr. Blakeway informed the meeting that public meetings will be held and questionnaires will be delivered to local business. Volunteers were requested. It was agreed that dates and venues will be sent to Councillors.

18/01/16 TO CONSIDER THE FOLLOWING PROPOSAL 'TO HAVE TWO SET AREAS IN POOL WARD WHERE THE TRAFFIC CONCENTRATION IS HIGH AND TO MONITOR AIR QUALITY LEVELS ON A CYCLICAL 3 MONTH BASIS AT EACH LOCATION'. (CLLR. N. MILES)

Information was supplied to the meeting and Cllr. Miles explained the reasons for the request. Councillors asked questions regarding how long monitoring will take place and what will be done with the results.

Resolved: that two monitoring locations be located in Pool and that monitoring takes place at each locality on a cyclical 3-month basis. A maximum of £150 be set for the project and results with interpretation should be provided to Carn Brea Parish Council.

Proposed: Cllr. N. Miles **Seconded:** Cllr. P. Holmes

18/01/17 TO DISCUSS PARKING ISSUES AT CHURCH ROAD

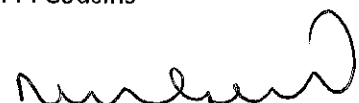
Cllr Moyle reported that concerned members of the public had contacted Cllr. Cousins and himself. Cllr. Moyle informed the meeting that he has approached Cornwall Council and the Police on the matter.

18/01/18 TO RECEIVE AN OPTION PAPER REGARDING DOG FOULING IN TRELOWETH OPEN SPACE AND AGREE ANY FURTHER ACTIONS (CLLR. R. DREW)

A report was supplied to Councillors.

Resolved: that Carn Brea Parish Council erect prominent notices around the Open Space informing the public that dog fouling is occurring and the Council wish it to stop, that dog owners using the Open Space do so on the understanding that they clear up any fouling by their dog. Carn Brea Parish Council to monitor the situation over a period of time. React at the end of the period to the situation then applying.

Proposed: Cllr. R. Drew **Seconded:** Cllr. P. Cousins



18/01/19 TO RECEIVE A REPORT REGARDING THE EMPLOYMENT OF A CIVILIAN ENFORCEMENT OFFICER AND AGREE ANY ACTIONS NECESSARY (CLLR. R. DREW AND CLLR. R. HENDRY)

Cllr C Jordan left and returned during discussion

Councillor Drew reported that contact had been made with Sheviock Parish Council regarding the matter. Cllr Drew requested authority to approach the Rame Cluster to establish greater detail so that a future possible discussion at this Council can be as well informed as possible.

Resolved: that Cllr. Drew and Cllr. Hendry approach Rame Cluster to establish greater detail regarding the Service Level Agreement with Cornwall Council's Parking Cornwall Unit.

Proposed: Cllr. C. E. N. Bickford **Seconded:** Cllr. Miss. F. MacDonald

18/01/20 TO CONSIDER THE FOLLOWING PROPOSAL 'THAT CARN BREA PARISH COUNCIL AGREE TO CREATE A POLICY WORKING GROUP. THE PURPOSE OF THE GROUP IS TO CREATE AN REFINE REQUIRED POLICY DOCUMENTS FOR FULL COUNCIL, TO PRESENT SUCH DOCUMENTS TO FULL COUNCIL FOR APPROVAL AND TO UNDERTAKE PERIODIC REVIEW OF EXISTING POLICIES TO ENSURE COMPLIANCE AND MAKE ANY NECESSARY RECOMMENDATIONS TO FULL COUNCIL.' (CLLR. R DREW AND CLLR. A. BLAKEWAY)

A report was supplied to Councillors.

Resolved: that Carn Brea Parish Council agree to create a policy working group. The purpose of the group is to create draft policy documents, refine required policy documents for Full Council, to present such documents to Full Council for approval and to undertake periodic review of existing policies to ensure compliance, making any necessary recommendation to Full Council. A membership of 3 consisting of Cllrs. Blakeway, Drew and MacDonald and a reserve member of Cllr. Miles be appointed.

Proposed: Cllr. R. Drew **Seconded:** Cllr. A. Blakeway

Cllr. Mrs. J. Williams and P. Holmes left the meeting.

18/01/21 TO EXCLUDE THE PRESS AND PUBLIC UNDER STANDING ORDER S03D

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of business to be discussed.

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Moyle

Cllr. P. Sheppard left the meeting



18/01/22 TO REPORT ON STAFFING MATTER

Cllr. P. Sheppard returned to the meeting

Resolved: that the confidential minutes of the Full Council held on 14th December 2017 be received, approved and duly signed by the Chairman.

Proposed: Cllr. R. Drew **Seconded:** Cllr. C. Jordan

Resolved: that the confidential minutes of the Health, Safety, Staffing and Finance Committee on 8th January 2018 be noted and accepted for accuracy.

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Moyle

Cllr Drew reported on three staffing matters.

18/01/23 TO RECEIVE QUOTATIONS FOR EXTERNAL DECORATION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Quotations were supplied and Councillors were given time to look at the quotes. A discussion ensued.

It was agreed that more information be requested regarding the replacement of the current woodwork and soffits with UPVC. Information regarding Health and Safety, how the work is to be carried out, Public Liability Insurance, inspection and treatment of roof joists and samples of UPVC colour to be obtained and then brought back to the next appropriate Full Council meeting.

Cllr Drew informed the meeting that **Standing Order 2 (v)** states that a meeting shall not exceed a period of 2 hours. An extension of time must be voted on and get a majority vote, in order to continue

Resolved: that an extension of time be allowed to complete the agenda.

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Moyle

18/01/24 TO RECEIVE QUOTATIONS FOR THE POOL IN BLOOM SCHEME AND AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Quotations were received and discussed.

Resolved: that option C be accepted.

Proposed: Cllr. Mrs. D. Cousins **Seconded:** Cllr. M. Moyle

18/01/25 TO DISCUSS THE ANNUAL BOILER SERVICE, SYSTEM WARRANTY CONTRACT AND AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE.

Resolved: that option B be accepted.

Proposed: Cllr. P Sheppard **Seconded** Cllr. D. Cousins

18/01/26 TO RECEIVE ANY NOMINATIONS FOR AWARDS FOR LOCAL PEOPLE.

No nominations were received

Meeting Closed 9:08pm

