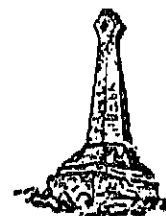




Carn Brea Parish Council

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**Minutes of the Full Council meeting held at Treloweth Community Hall, on
Thursday 15th March 2018 at 7 p.m.**

Present: Councillors R. Drew (Chairman), M. Moyle (Vice Chairman), C.E.N. Bickford and A. Blakeway (from point mentioned), Mrs. B. Fielder, R. Hendry, C. Jordan, Miss. F. MacDonald and N. Miles.

Also Present: Cllr. D. Ekinsmyth (Cornwall Councillor) and Karen Hall (Green Infrastructure for Growth, Project Officer)

18/03/01 WELCOME AND FIRE PROCEDURES

Cllr. Drew welcomed the meeting. The fire procedure and exit strategy was explained.

18/03/02 APOLOGIES FOR ABSENCE

Councillors. P. Holmes, Mrs. R. Shepherd and Mrs. J. Williams (Personal)
P. Sheppard (Another Meeting) Mrs. D Cousins and P. Cousins (No reason given)

**18/03/03 MEMBERS TO DECLARE PECUNIARY AND NON-PECUNIARY INTERESTS
(INCLUDING THE DETAIL THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA**

Cllr. M. Moyle declared a personal interest in item 20 on the agenda.

**TO CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATIONS ON ITEMS ON THE
AGENDA**

There were no written applications for dispensations.

18/03/04 PUBLIC PARTICIPATION

There were no members of the public present.

18/03/05 CONFIRMATION OF MINUTES

The minutes of the Full Council meeting held on 15th February 2018 were confirmed and duly signed by the Chairman.

Proposed: Cllr. M. Moyle **Seconded:** Cllr. C. Jordan

18/03/06 CONSIDERATION OF REPORTS ON THE MINUTES

- 18/02/15 – Cllr. Drew reported that the matter regarding bus shelters is currently being addressed and a final proposal will be submitted at April's Full Council meeting.
- 18/02/16 – Cllr. Drew reported that after making enquiries, BT have confirmed that the phone box in Carn Brea Village could be transferred for a fee of £1 and acceptance of the contract issued. Cllr. Drew reported that he had undertaken an inspection of the phone box and found it to be in reasonable condition. The matter will be discussed at the next meeting of the Regeneration and Projects Committee.

18/03/07 ACCOUNTS

- (a) To receive financial statements for the month of March 2018 and to present the March accounts for payments.**

The accounts and finance reports for the month of March were presented.

The Chairman informed the meeting that due to Cllr. Sheppard being unable to attend the meeting, a copy of an email confirming the accuracy of the accounts was on the table.

Resolved: That the March 2018 accounts are paid.

Proposed: Cllr. C. Jordan **Seconded:** Cllr. Miss. F. MacDonald

- (b) To nominate a Councillor to check the invoices, cheques and Sage for the month of April 2018.**

Cllr. R. Hendry assisted by Cllr. MacDonald were nominated to check the invoices, cheques and SAGE for the month of April 2018.

Cllr. Bickford entered the meeting

Cllr. Moyle informed the meeting of monies not spent and the reasons for transferring remaining balances into the earmarked reserves.

- (c) To consider transferring the remaining balance in Election Expenses to Earmarked Reserves**

Resolved: that the remaining balance in Election Expenses be transferred to Earmarked Reservices.

Proposed: Cllr. M. Moyle **Seconded:** Cllr. N. Miles

- (d) To consider transferring the remaining balance in Devolution Land Maintenance to Earmarked Reserves**

Resolved: that the remaining balance in Devolution Land Maintenance be transferred to Earmarked Reserves.

Proposed: Cllr. M. Moyle **Seconded:** Cllr. Miss. F. MacDonald

- (e) To consider transferring the remaining balance in Devolution Capital to Earmarked Reserves**



Resolved: that the remaining balance in Devolution Capital be transferred to Earmarked Reserves

Proposed: Cllr. M. Moyle

Seconded: Cllr. Miss. F. MacDonald

18/03/08

CORRESPONDENCE

The following correspondence was copied to all Councillors.

18/032

Cornwall Council

- Safer Cornwall

Cllr Drew felt that a letter should be written to Cornwall Council clarifying the situation and how it impacts Carn Brea parish Council. The meeting was in agreement.

18/033

Cornwall Rural Housing Association Ltd

- Housing Need (Annual Report available in office upon request)

18/034

Energy Analysis

- Community Energy Funding

18/035

Cornwall Council

- Sat 14th April – Cornwall AONB Annual Conference

18/036

Cornwall Council

- Event Planning – Royal Wedding

18/037

Local Resident

- Community Litter Clean

18/038

Local Resident

- Manuscript recently found

18/039

Cornwall Council

- CPIR Minutes

18/040

Lanner Parish

- Pre-Submission Consultation

Cllr. Drew informed the meeting that the Neighbourhood Plan Working Party would obtain copies of the plan.

18/041

Illogan Parish

- Draft Illogan Parish Neighbourhood Plan Pre-Submission Consultation

Cllr. Drew informed the meeting that the Neighbourhood Plan Working Party would obtain copies of the plan.

18/042

Cornwall Council

- Neighbourhood Planning Update

18/043

Streetworks

- Road closure

18/044

Commentator and Journalist

- Seminar

18/045

South West Councils

- Association News

18/046

Cornwall Council

- Localism Bulletin – Consultation on key adult social care charging policy

Cllr. Blakeway entered the meeting.

18/047

Local Resident

- Parking issues and broken glass

The meeting agreed to write to the Police and Cllr. Desmonde regarding the parking issues raised at Church Road, Pool.

The meeting agreed to write to the Police with regard to parking on the bend outside Treloweth Community Hall and parking issues raised regarding Killiers Field.

The Acting Clerk to request that the grounds team investigate and remove glass on pavements.

18/048 Local Resident - Road Safety Concern

The Acting Clerk to pass details to Cllr. Hendry after receiving consent from the resident.

18/049 Green Infrastructure for Growth - Celebration of Green Infrastructure for Growth Project Launch

18/050 Cornwall Council - Camborne Trevithick Day

The meeting agreed to note correspondence received.

18/03/09 MINUTES OF COMMITTEES AND WORKING PARTIES

The minutes of the Neighbourhood Plan Working Party held on 22nd February 2018

The minutes of the Planning Committee held on 22nd February 2018

The minutes of the Neighbourhood Plan Working Party held on 1st March 2018

The minutes of the Property Land and Assets Committee held on 1st March 2018

The Minutes of the Neighbourhood Plan Working Party held on 8th March 2018

Resolved: that the above minutes are noted

Proposed: Cllr. C. Jordan **Seconded:** Cllr. R. Hendry

THE COUNCIL ACCEPTED THE REPORTS OF THE COMMITTEES AND MATTERS REFERRED AS BELOW

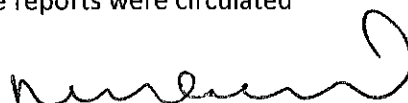
Neighbourhood Plan Working Party 1st March 2018

Resolved: that monies not spent this year be placed into allocated reserves to go towards the costs involved in producing and distributing a further questionnaire, further public events and the use of external consultants.

Proposed: Cllr. P. Sheppard **Seconded:** Cllr. M. Moyle

18/03/10 REPORTS

- i. Chairman's Report - The Chairman's report was circulated
- ii. Police Report - Police reports were circulated



- iii. Finance Member's Report - Cllr Moyle reported that the Finances were checked this month by Cllr. P. Sheppard and that £10,000 will be transferred on 16th March 2018 from the Premier Account to the Current Account to cover payments for the month.
- iv. Acting Clerk - The Acting Clerk's report was circulated
- v. Written reports - None
- vi. Verbal report - Cllr. Moyle reported that he had attended Pool School regarding the possible opening of an Art Gallery.

18/03/11 TO RECEIVE CORNWALL COUNCILLOR REPORTS

Cllr. Ekinsmyth – reported that he is dealing with several planning issues.

Cllr. Hendry – reported attended several meetings and reported on the proposed Stadium in Truro, parking enforcement, Illogan Highway parking on the road and Monument Way, as well as Planning regarding Crembling Well.

18/03/12 TO RECEIVE AN UPDATE FROM GREEN INFRASTRUCTURE FOR GROWTH ON PROGRESS ON THE POOL SITES

Karen Hall (Green Infrastructure for Growth, Project Manager) gave a presentation explaining the green infrastructure for growth project which will be a wildlife and biodiversity project. The project overall will include 35 hectares of green spaces in several towns and will include wildflower meadows, mass bulb planting, orchards, trees and some natural play. Engagement with the community has been and will continue to be undertaken. The area of Pool will be completed by December 2018, soil is currently being tested and concept designs have been agreed for Crembling Well, Treloweth Estate Open Space, Moorfield Road, Tolvaddon Road and East Pool Park.

Councillors were shown plans of development to be undertaken and amendments that have been made.

Councillors were able to ask questions.

Comments were made regarding the change in plans for East Pool Park and it was suggested that that more detailed consultation be carried out with residents in Pool, including leaflets to be sent out and possible interpretation boards placed at the sites intended for improvement. The possibility of pictures to be placed in the Newsletter and results of mining surveys were discussed.

18/03/13 TO RECEIVE AN UPDATE ON DEVOLUTION

The Chairman informed the meeting that there were no developments to report.

18/03/14 TO FILL VACANCIES ON COMMITTEES

The meeting agreed that Cllr. MacDonald be nominated to represent the Four Lanes Ward on the Planning Committee.

18/03/15 TO RECEIVE A REPORT REGARDING NEIGHBOURHOOD PLANNING

Cllr Drew reported that a series of public events are being held.



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Treloweth Hall public event was well attended with just over 50 residents attending. Carnkie public event was also well attended.

Thanks, were given to Cllr. Blakeway for collating and analysing information received at the events.

The meeting was reminded of the next public events to be held:

23rd March 2018, 6pm to 9pm at the United Methodist Church, Four Lanes

24th March 2018, 11am to 1pm at Bangers & Mash, United Methodist Church, Four Lanes

7th April 2018, 10am to 12:30pm at Carn Brea Village Hall Coffee Morning

The Chairman reminded the meeting of the importance of the Neighbourhood Plan, due to attending a meeting of the West Sub Area Planning Committee at which a planning application was unanimously refused due to it not being in an area identified for development within the relevant Council's Neighbourhood Plan.

18/03/16 TO CONFIRM THE DATE OF THE AGM

The Annual General Meeting and the Annual Parish Meeting will be held on Thursday 10th May 2018.

18/03/17 TO DISCUSS CENTENARY OF WWI RECREATIONAL SPACES (CLLR. P. HOLMES)

Due to Cllr. Holmes being unable to attend the meeting, the meeting agreed to defer the item to the next meeting of the Full Council.

18/03/18 TO RECEIVE A REPORT REGARDING GENERAL DATA PROTECTION REGULATIONS ("GDPR") AND MAKE APPROPRIATE RESOLUTIONS

A report was received from the Acting Clerk regarding the GDPR and actions needed to be taken.

Resolved: to set up a small working party with delegated powers to find and appoint a Data Protection Officer and to report back to Full Council. The working party to consist of Councillors. R. Drew, M. Moyle, A. Blakeway and C. Jordan.

Proposed: Cllr. R. Drew **Seconded:** Cllr. C. E. N. Bickford

18/03/19 TO RESOLVE THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THAT THE PRESS AND PUBLIC BE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

Resolved: that under the 1960 public bodies (admission to meetings) act that the press and public be excluded due to the confidential nature of the business to be discussed

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Moyle

18/03/20 TO RECEIVE AND NOTE THE MINUTES OF THE HEALTH & SAFETY, STAFF AND FINANCE COMMITTEE HELD ON 6TH MARCH 2018



Cllr. Moyle and the Acting Clerk left the meeting during discussions regarding the appointment of Clerk to the Council

The meeting agreed to note the minutes of the Health, Safety, Staff and Finance Committee held on 6th March 2018.

The meeting agreed to note the resolution made by the committee under delegated powers.

The meeting agreed appropriate resolutions regarding the recruitment of the Parish Clerk and recruitment of office support.

Cllr. Moyle and the Acting Clerk returned to the meeting.

The meeting agreed an appropriate resolution in respect on minimum pension contributions.

Meeting Closed 8:47pm

A handwritten signature in black ink, appearing to be a cursive name, possibly 'W. Moyle'.