

CARN BREA PARISH COUNCIL

Minutes of the Annual Meeting of Carn Brea Parish Council held at Treloweth Community Hall, on Thursday 18th May 2017, commencing at 7.19 p.m.

Present: Councillors R. Drew (Chairman), Mrs. A. Blakeway, Mrs. D. Cousins, P. Cousins, Mrs. B. Fielder, R. Hendry, C. Jordan, N. Miles, M. Moyle, A. Russell, P. Sheppard, Mrs. R. Shepherd, B. Webb, Mrs. J. Williams (to point mentioned).

Also present: Mrs. P. Coombe and family, Mrs. S. Clemo, 2 representative from Carn Brea Village Hall, Miss Leona Hughes and family, Mrs. S. Drew, Marc Iveson, C.E.N. Bickford, S. Larner-Brown, P. Mather, P. Holmes (to point mentioned) , Miss J. Pollock (to point mentioned), C. Skinner

1. To receive Declaration of Office

The Chairman informed the Council that all Declarations of Office had been signed prior to the meeting.

2. Election of Chairman

Cllr. R. Drew called for nomination for the position of Chairman.

Cllr. M. Moyle proposed Cllr. R. Drew, seconded by Cllr. C. Jordan.

Cllr. R. Drew was duly elected Chairman and signed the Declaration of Acceptance of Office.

Cllr. R. Drew took the Chair.

3. Election of Vice Chairman

Cllr. P. Cousins proposed Cllr. M. Moyle, seconded by Cllr. A. Russell

Cllr. M. Moyle was duly elected Vice Chairman.

Cllr. Mrs. J. Williams, Mr. P. Holmes and Miss J. Pollock left the meeting at this point.

4. Apologies for absence

Apologies: Cllr. Miss F. MacDonald (personal)

5. (a) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of personal and prejudicial interests.

(b) To Consider any written applications for dispensations on items on the agenda. There were no written applications for dispensations on items on the agenda.

6. (a) To appoint a Member to be Responsible for the Health & Safety at Work policies for the Council

Cllr. R. Drew was appointed to be responsible for the Health and Safety at Work Policies for the Council.

(b) To appoint a Member of the Council to become the liaison between the Council and the Police

Cllr. B. Webb was appointed as Police Liaison Officer, with Cllr. Miss F. MacDonald as his deputy.

7. (a) To appoint Members to serve on Committees and Working Parties

Planning Committee -

- Barncoose ward: Cllr. C. Jordan, Mrs. J. Williams
- Pool ward – Cllrs. Mrs. D. Cousins, Mrs. B. Fielder, N. Miles
- Four Lanes ward - Cllrs. Miss A. Blakeway, Mrs. R. Shepherd, B. Webb
- East Hill ward – Cllr. A. Russell
- Tolgus ward – Cllr. P. Sheppard

[b] **Regeneration and Projects Committee** - Cllrs. C. Jordan, Mrs. D. Cousins, N. Miles, R. Hendry, B. Webb, Mrs. B. Fielder, Miss F. MacDonald, A. Russell

[c] **Health & Safety at Work., Staffing & Finance Committee**- Cllrs. P. Sheppard, C. Jordan, B. Webb, A. Russell, Mrs. J. Williams

[d] **Land, Property and Assets Committee** – Cllrs. P. Sheppard, C. Jordan, Mrs. D. Cousins, Miss A. Blakeway, N. Miles, Mrs. R. Shepherd, R. Hendry, Mrs. B. Fielder

[e] **Neighbourhood Plan Working Party** – Cllrs. P. Sheppard, C. Jordan, Miss A. Blakeway, N. Miles, Mrs. R. Shepherd, R. Hendry, Miss F. MacDonald

Resolved: To appoint representatives to serve on committees as listed.

Proposed: Cllr. B. Webb

Seconded: Cllr. Mrs. B. Fielder

8. **Appointment of representatives to outside bodies**

- [i] CALC – Cllr. R. Drew, Cllr. M. Moyle
- [ii] Mineral Tramways – Cllr. P. Sheppard, N. Miles
- [iii] Carn Brea Village Institute – Cllr. N. Miles
- [iv] Victim Support – Discontinued
- [v] Parish Transport - Cllr. C. Jordan, N. Miles
- [vi] Community Network – Cllr. R. Drew, M. Moyle
- [vii] SITA – Cllr. P. Sheppard, N. Miles

Resolved: To appoint representatives to serve on outside bodies as listed.

Proposed: Cllr. B. Webb

Seconded: Cllr. Mrs. B. Fielder

9. **To review the terms of reference for committees.**

The Council agreed that the relevant committees would review the Terms of Reference.

10. **To inspect any deed and trust instruments in the custody of the Council**

The Chairman reported that photocopies of the deeds and trust instruments are filed in the office and are available for inspection by Councillors.

11. **To review and confirm the arrangements for insurance cover in respect of all Insured Risks**

It was agreed that the Health & Safety, Staffing & Finance committee would review the arrangements for insurance cover in respect of all insured risks at the first meeting of the committee in June.

Resolved: that the Council continues to use Zurich for insurance purposes.

Proposed: Cllr. C. Jordan

Seconded: Cllr. M. Moyle



12. Annual Subscriptions to outside bodies

[a] Cornwall Association of Larger Councils, [b] South West Councils [c] Society of Local Clerks

Cllr. M. Moyle requested that an item is placed on the June agenda to discuss the difficulties that the office is experiencing with CALC.

Resolved: that the Council continues to hold membership to the following bodies (a) Cornwall Association of Larger Councils, (b) South West Councils (c) Society of Local Clerks and that an item is placed on the June agenda to discuss difficulties experienced with CALC.

Proposed: Cllr. M. Moyle

Seconded: Cllr. C. Jordan

- 13. Motion** " That the Council shall continue to bank with Lloyd's Bank plc and all previous resolutions in respect of the requirements of the Bank be continued. That four Members, who shall sign the Council's bank orders etc., shall be appointed. That two signatures on each order or cheque shall be required as at present. The mandate of the 16th November 1995 requiring that only one signature is required to move money from one account to another, be confirmed

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The following Members to be the signatories -

Resolved: that the four signatories are Cllrs. M. Moyle, Mrs. B. Fielder, R. Drew and R. Hendry.

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

- 14. To confirm the Chairman's Allowance in pursuance of section 15 (5) and 34(5) of the Local Government Act 1972**

Cllr. R. Drew declared a pecuniary interest.

Cllr. M. Moyle took the chair.

Resolved: that the Chairman's Allowance be set at £800.

Proposed: Cllr. M. Moyle

Seconded: Cllr. C. Jordan

- 15. To confirm the dates and times of ordinary meetings of the Council for the ensuing year.**

Resolved: that the dates and times are confirmed.

Proposed: Cllr. M. Moyle

Seconded: Cllr. R. Drew

The meeting closed at 7.43 p.m.

