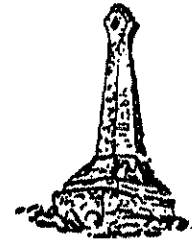




Carn Brea Parish Council

Consel Plu Carn Bre



**Minutes of the Neighbourhood Plan Working Party meeting held at
Treloweth Community Hall, Pool, Carn Brea on Thursday 12th October 2017 commencing at 7.00 p.m.**

PRESENT: Councillors. R. Drew (Chairman), A. Blakeway, from point mentioned (Vice Chairman), C. Jordan, Miss. F. MacDonald, N. Miles, M. Moyle, Mrs. R. Shepherd, P. Sheppard and B. Webb.

17/10/NP/1 APOLOGIES FOR ABSENCE.
Cllr. R. Hendry (Personal)

17/10/NP/2 WELCOME AND FIRE PROCEDURES.
Councillor Drew welcomed everyone to the meeting and the fire procedures were explained.

17/10/NP/3 MEMBERS TO DECLARE PECUNIARY AND NON PECUNIARY INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA.

There were no pecuniary and non pecuniary interests declared.

17/10/NP/4 TO CONSIDER ANY WRITTEN APPLICATION FOR DISPENSATION ON ITEMS ON THE AGENDA.

There were no written application for dispensation.

17/10/NP/5 TO RECEIVE CORRESPONDENCE.

Councillors were issued with a pack containing information supplied by the Neighbourhood Planning team, information regarding pre-paid envelopes, draft information for the newsletter and a draft questionnaire.

17/10/NP/6 TO RECEIVE AN UPDATE REGARDING THE NEIGHBOURHOOD PLANNING SURGERY ON 19TH SEPTEMBER 2017.

Cllr. A Blakeway joined the meeting.

Information received by the Neighbourhood Planning Team was supplied. This contained: -

- Response from Affordable Housing
- Response from the Public Space Officer
- Response from South West Water
- OCI Local Insight document
- Crantock Neighbourhood Plan survey
- Penryn Neighbourhood Plan Engagement Plan
- Penryn analysis of Public Responses and an example of an initial questionnaire.

17/10/NP/7 TO DISCUSS THE WAY FORWARD WITH REGARD TO CONTACTING KEY LOCAL PARTNERS.

The meeting was informed that an extensive list has now been created.

Contact has been made with Mr. Paul Holmes, membership secretary of the Chamber of Commerce. Mr Holmes has volunteered to pass on any correspondence to members if supplied with postcodes.

The meeting discussed the work involved due to the number of postcodes in Carn Brea Parish and agreed that by hand delivering questionnaires to the local industrial estates and known local businesses a significant amount of businesses would be covered. Cllr. Mrs. R. Shepherd suggested remaining in contact with Mr. Holmes.

It was agreed that the contacts information collected would be used to deliver the second detailed questionnaire and to invite community groups and businesses to a public meeting.

17/10/NP/8 TO REVIEW THE NEIGHBOURHOOD PLAN ARTICLE FOR THE NEWSLETTER AND APPROVE THE INITIAL QUESTIONNAIRE.

A draft article was supplied and amendments were discussed and agreed.

A draft article was supplied and amendments were discussed and agreed.

Amendments would be made by Cllr. Drew and the Assistant Clerk and supplied to Cllr. Mrs. D. Cousins on Friday 13th October 2017. Due to the Newsletter being printed on glossy paper it was felt that this would make the questionnaire difficult to fill out. A request to print the questionnaire on matt premium thickness paper was made and agreed.

17/10/NP/9 TO DISCUSS PLANS FOR THE FIRST PUBLIC MEETING, INCLUDING THE DATE AND OTHER ARRANGEMENTS.

The matter of a public meeting and the outcome of setting up a steering group was discussed. The need to publicise the event was discussed. The meeting hopes that a Facebook page could be set up to publicise the event. The website and notice boards would also be used. Possible dates were discussed: - 3rd and 10th February 2018 or 3rd and 10th March 2018 are being considered.

17/10/NP/10 TO RECEIVE INFORMATION ON PRE-PAID OPTIONS

Cllr. Blakeway supplied information regarding pre-paid options for sending the second questionnaire. The matter was discussed.

17/10/NP/11 TO RECEIVE DATES FOR THE NEXT MEETING

2nd November - 10am

7th December - 7pm

MEETING CLOSED AT 8:30 pm

