



Carn Brea Parish Council

Consel Plu Carn Bre



Clerk to the Council, Miss Sarah-Jane Noakes
Scryuynyas dhu Consel

Treloweth Community Hall, Moorfield Road, Pool, Carn Brea, Redruth, Cornwall, TR15 3QB
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You are hereby invited to attend a General Data Protection Working Party to be held at Treloweth Community Hall, Pool, on Thursday 28th June 2018 at 10am

Agenda

1. To receive apologies for absence.
2. Welcome and fire procedure.
3. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders.
4. Members to declare pecuniary and non pecuniary interest (including the details thereof) in respect of any items on this agenda.
5. To receive and approve the minutes of the General Data Protection Working party held on 21st May 2018
6. To receive an update on the General Data Protection Regulation.
7. To receive Carn Brea Parish Council's Audit Report and make appropriate recommendations.
8. To receive Carn Brea Parish Council's Actions Plan and make appropriate recommendations.
9. To receive a draft report for Council and make appropriate recommendations.
10. To receive template Retention Policy and make appropriate recommendations.
11. To receive a Draft Data Protection Policy and make appropriate recommendations.
12. To receive Subject Access Statement and Request Form and make appropriate recommendations.
13. To receive template Data Security Incident Procedure and make appropriate recommendations.
14. To receive template privacy notices and make appropriate recommendations.
15. To make arrangements for the next meeting.

Yours faithfully

Miss. Sarah-Jane Noakes
Clerk to the Council

21st June 2018