



Carn Brea Parish Council

Consel Plu Carn Bre



Clerk to the Council, Miss Sarah-Jane Noakes
Scrivyvnyas dhu Consel

Treloweth Community Hall, Moorfield Road, Pool, Carn Brea, Redruth, Cornwall, TR15 3QB
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You are hereby invited to attend a meeting of the Health, Safety, Staffing and Finance Committee of the above Council to be held at Treloweth Community Hall, Moorfield Road, Pool, Carn Brea on Thursday 12th July 2018 at 7pm

AGENDA

1. Welcome and Fire Procedures.
2. To receive apologies for absence.
3. a) Members to declare pecuniary and non pecuniary interests (including the details thereof) in respect of any items on this agenda.
b) To consider any written applications for dispensations on items on the agenda.
4. Public Participation on items on the agenda. (Maximum of 20minutes – every speaker a limit of 3 minutes under Council Standing Orders).
5. To receive and approve the minutes of the Health, Safety, Staffing and Finance Committee held on 24th May 2018, 31st May 2018 and 5th July 18.
6. To receive the Internal Auditor report and agree necessary actions needed.
7. To discuss arrangements needed for the review of the Council's Risk Management Policy and Risk Assessments.
8. To discuss arrangements needed for the review of the Council's Health and Safety Policy.
9. To review Internal Audit controls and make arrangements for the provision of an Internal Auditor for 2018/2019.
10. To review the hire cost for Treloweth Hall.
11. To make appropriate arrangements for half year and year end accounts.
12. To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.
13. Staffing matters.

Yours faithfully

Miss Sarah-Jane Noakes
Clerk to the Council

5th July 2018